Minnesota Valley Testing Laboratories, Inc.
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Lab Use Only

Chain of Custody Record

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Company Name and Address:	Work Order #
	Email:
	Contact (Report to):
Account #: Phone #:	Name of Samplers:
Billing Address (indicate if different from above):	
	Quote Number / Date Submitted:
	Project Name/Number: / Purchase Order #:

Transferred by:	Date:	Time:	Sample Condition:	Received by:	Date:	Time:	Temp:
1.							
2.							

Comments:

Sample Information

Sample Type Codes: Drinking Water = DW, Groundwater = GW, Stormwater = ST, Surface Water = SW, Wastewater = WW, Solid = S

Lab Use Only Lab #	Sample ID	Sample Type	G = Grab C = Composite	Date Sampled	Time Sampled	Number of Bottles	Analysis

Enclosed are your containers for your sampling event. Completely fill and label containers appropriately for the analyses to be conducted. Complete chain of custody and submit with samples. For questions regarding individual parameter holding times, chemical and thermal preservation and sample volumes please refer to our sample preservation guide on our website at www.mvtl.com or by contacting customer service at 1-800-782-3557. If samples show signs of contamination, inadequate preservation or are in any way compromised you will be contacted as to whether to proceed with analysis or submit a new sample.