Minnesota Valley Testing Laboratories, Inc.
1126 North Front Street
New Ulm, MN 56073
Phone: (507) 354-8517
Toll Free: (800) 782-3557 Fax: (507) 359-2890

Chain of Custody Record

Page _____ of _____

Work Order #

Company Name and Address:	**Account #:**		**Email:**
	Phone #:		
	Contact (Report to):		
	Name of Samplers:		
Billing Address (indicate if different from above):			
	Quote Number		**Date Submitted:**
	Project Name/Number:		**Purchase Order #:**

Transferred by:	Date:	Time:	Sample Condition:	Received by:	Date:	Time:	Temp:
1.							
2.							

Comments:

Sample Information

Lab Use Only Lab #	Sample ID	Sample Type	Date Sampled	Time Sampled	Number of Bottles	Analysis
Example	Influent	WW	1/2/2014	13:05	2	CBOD, TSS, Phosphorus, Ammonia

Enclosed are your containers for your sampling event. Completely fill and label containers appropriately for the analyses to be conducted. Complete chain of custody and submit with samples. For questions regarding individual parameter holding times, chemical and thermal preservation and sample volumes please refer to our sample preservation guide on our website at www.mvtl.com or by contacting customer service at 1-800-782-3557. If samples show signs of contamination, inadequate preservation or are in any way compromised you will be contacted as to whether to proceed with analysis or submit a new sample.

Please submit the top two copies with your samples. We will return the completed original with your results.